



This permit is valid for **the work stated in Part A** and must be:

- Completed by the person performing the work prior to the commencement of any work involving cutting, welding, grinding and other hot work performed outside a dedicated workshop area.
- Signed off by the site manager or delegate prior to the work commencing.
- Provided to the site manager or delegate on completion of work for sign off.
- Permit expiry time may only be extended with authorisation of the Site Manager. Authorisation may be provided by crossing out, inputting a new time, initialling and dating.
- Filed in the Care Passionately Toolkit in relevant period that works occurred

Part A: Work details

Contractor Name		Location of work	
Contact Name		Description of work	
Phone No.		Equipment to be used	
Permit begins		Permit expires	
Date: / /	Time: am/pm	Date: / /	Time: am/pm
If a fire occurs, call		Tel: ()	
Nearest fire alarm for activation in case of emergency:			

Part B: Assessment and Controls <i>(contractor who is performing the Hot Work to tick either Yes or N/A as confirmation that item has been actioned)</i>	Yes	N/A
Persons who may be affected by the work activity have been notified (e.g. team members, customers or other contractors)		
Safety equipment has been checked and confirmed serviceable prior to use.		
Hazards associated with the job have been identified and hazard controls implemented.		
Fire Sprinklers and/or Thermal Detectors confirmed as operational (where installed).		
Smoke Detectors isolated in work area and Fire Protection Equipment Impairment Permit completed and attached		
Fire equipment that is readily accessible (Tick relevant boxes): <input type="checkbox"/> Fire Hose Reel <input type="checkbox"/> Fire Extinguisher		
Fire watcher required?		
Barricades, warning signs & spark/flash screens provided		
Work area, trenches, pits etc must be clear of flammable liquids, gases or vapours		
Combustible materials located within 10m removed or protected with non-combustible curtains, metal guards or flameproof covers (not ordinary tarpaulins). <i>In a retail/office environment if 10m clearance is not practical then the largest distance possible (minimum of 3m) is acceptable.</i>		
All floor, wall and food storage openings within 10m covered to prevent transmission of sparks.		
The hot work area and any adjoining areas patrolled from the start of work until 30 minutes after the work is completed (including break periods).		
Special Conditions (Please Detail)		

Part C: Acknowledgement *(Person performing the work)*

I certify that all necessary precautions as detailed in this permit have been taken to make the area safe for the permitted work.

Name:	Contact Number:		
Signature:	Date:	Time:	

Site Manager or delegate - I acknowledge that the permit has been correctly completed prior to commencement of works.

Name:	Signature:
Date:	Time:

Part D: Completion Acknowledgement *(Person performing the work)*

I certify that the job has been completed, area made safe and secure, and any isolated fire system has been reinstated.

Name:	Signature:	Date:	Time:
-------	------------	-------	-------

Site Manager or delegate - I acknowledge that the work has been completed and the permit signed off by the person performing the works.

Name:	Signature:	Date:	Time:
-------	------------	-------	-------